

OFFICIALS CONTRACT

JULY 1, 2016 - JUNE 30, 2020

BETWEEN

SECTION VII OF NYSPHSAA

&

**ADIRONDACK TRACK & FIELD OFFICIALS
CHAMPLAIN ADIRONDACK HOCKEY OFFICIALS
CHAMPLAIN CHAPTER OF CERTIFIED FOOTBALL OFFICIALS
CHAMPLAIN VALLEY SWIM OFFICIALS' CHAPTER OF NYSCSOA
CLINTON COUNTY CERTIFIED SOCCER OFFICIALS' ASSOCIATION, INC
CLINTON COUNTY WRESTLING OFFICIALS' ASSOCIATION
GYMNASTICS OFFICIALS ASSOCIATION
IAABO BOARD #43, INC
LYON MOUNTAIN CHAPTER OF NYS BASEBALL UMPIRE'S ASSOCIATION
MOUNTAIN VALLEY SOCCER OFFICIALS' ASSOCIATION
NORTHERN ADIRONDACK CHAPTER OF NYS SOFTBALL OFFICIALS, INC
NORTHERN ADIRONDACK GIRLS BASKETBALL OFFICIALS' ASSOC, INC
NORTHERN ADIRONDACK VOLLEYBALL OFFICIALS' BOARD
NORTHEASTERN NEW YORK IAABO # 142
SOUTHERN ADIRONDACK BOARD OF NYS SOFTBALL OFFICIALS
SOUTHERN ADIRONDACK BOARD OF WOMEN'S BASKETBALL OFFICIALS
WESTPORT CHAPTER OF NYS BASEBALL UMPIRE'S ASSOCIATION**

CONTRACT FOR OFFICIATING SERVICES

This contract is between SECTION VII of the NYSPHSAA and the OFFICIALS' ORGANIZATIONS serving Section VII listed on front of contract. This contract is effective July 1, 2016, and terminates on June 30, 2020.

A. NEGOTIATIONS

1. Section VII will guarantee the Official Organizations listed on the cover of this contract the fees listed for the duration of this contract. A list of these fees is attached. The Official Organizations listed on the cover of this contract will agree to cover all contests as stipulated in the contract.
2. Negotiations for the next contract should be completed by August 1st of the school year in which the contract expires. Negotiations should begin January of the PRECEEDING year (2019) the contract ends (2020). Up to 6 representatives may be chosen by the Official Organizations and up to 6 representatives from Section VII to negotiate the contract.
3. There will be an ongoing committee of representatives from the Officials Negotiating Team and Section VII Negotiating Team that will meet, when necessary, for the purpose of making joint recommendations for the improvement of officiating in the section.
4. Official Organizations may request a hearing before representatives from the Section VII Negotiating Team and the Officials Negotiating Team concerning matters that appear in the current contract.
5. The contract may be opened by mutual consent of both parties. The party requesting to open the contract must provide written documentation of the article(s) and item(s) to be discussed. Negotiations will be limited to those article(s) and item(s) agreed upon by both parties. Requests and consent for reopening must be directed to the Section VII Executive Director (representing the section) and the Chief Negotiator or designee of the Officials Negotiation Team (representing the officials).
6. Section VII agrees to utilize certified officials when available from the Official Organizations listed on the front cover of this contract for all Varsity, Junior Varsity and Modified contests (with the exception of all scrimmages and Modified "B" Basketball) and must go through the sport designated assignor.
 - a. Modified "B" Basketball contests will be at a minimum rate of \$35.00 per official and no mileage will be paid. Upon availability two officials will be utilized for these contests.

B. OFFICIALS FEE SCHEDULE

1. Each official will receive compensation based on the Officials' Schedule Fee and the Tier Chart which are found within this contract. The official's tier fee will be based on the district in which they reside to the district in which the contest occurs.
2. An official who resides within the boundaries of one Official Organization in Section VII and chooses to officiate in different Official Organization (as a dues paying member) in the Section will receive the Tier Fee upon entrance of the geographical boundaries of that Organization.
3. If an Official Organization does not have sufficient number of officials to adequately cover a contest they will request officials from another Section VII Official Organization. Under these circumstances the requesting assignor is responsible for contacting the school district if an official is assigned from another board. The official's tier fee will be based on the district in which they reside to the district in which the contest occurs.

4. An official living outside the geographical boundaries of Section VII will use the closest school district of entry into the Section to determine their Officials' Fee Schedule. Any questions regarding the geographical boundaries of Section VII will be directed to the Section VII Executive Director.
5. Schools or Officials who have questions regarding the Officials' Fee Schedule for situations not defined within this contract will direct their questions to the Section VII Executive Director. The official's fee will be determined by the Section VII Executive Director and a member of the Officials Negotiation Team.
6. Officials will be paid a full fee when a contest officially starts even though it may end short of a legal game for any reason. If any game is continued or replayed on another day, the officials will be paid a second full fee.
7. Officials will be paid ONE-HALF of the Official's Fee whenever the officials arrive at the game site but the game does not start due to weather conditions, site conditions, or an error on the part of the school or assignor. The section will pay officials for any error made by the assignor. The school district will pay officials for any error made by the school.
8. CONTESTS WITH ONE OFFICIAL:
 - a. In contests where two officials are normally assigned and only one official is assigned, the official will be paid the next highest level on the Officials' Fee Schedule.
If this is a varsity level contest the school will pay the official an additional one half Tier One fee to compensate working alone.
 - b. If two officials are assigned to a contest and only one official attends the contest, only one full fee will be paid by the school. The Official Organization in that particular sport will be responsible for any additional compensation for the official that worked alone.
 - c. If an official does not attend an assigned contest, the athletic director of the school involved will report the incident to the officials' organization. The Official Organization will take any action they feel appropriate.
9. SECTIONAL SEMI AND FINAL CONTESTS OR CONFERENCE PLAYOFFS:
 - a. In sports utilizing additional officials in a NYSPHSAA Final Contest, Section VII will provide the same on field/court officiating system for Sectional Semi & Final contests.
 - b. Section VII will not provide compensation for alternate or stand-by officials unless approved by the Section VII Athletic Council.
 - c. Payment of officials for Sectional Semi and Final Contests will be provided in accordance with the Section VII Expense Guidelines. Upon request copies of these guidelines are available from the Section VII Executive Director.
 - d. Conference Playoffs will be paid in accordance with the Officials' Fee Schedule.
10. SPECIAL CIRCUMSTANCES:
 - a. MODIFIED CONTESTS: an additional extended playing time is added at the end of a **regulation** contest (not overtime) the officiating fee will become the appropriate JV Tier Fee for that contest.
 - b. MODIFIED VOLLEYBALL: One certified official will be assigned for all modified contests per court. Modified Volleyball contests will not exceed 2 hours.
 - c. MODIFIED TRACK/FIELD: One certified official will be assigned for all Modified Track/Field contests.
 - d. MODIFIED FOOTBALL: 3 officials will be assigned for a 3-way contest.

C. RESPONSIBILITIES OF OFFICIAL

1. Officials at interscholastic athletic events are participants in the educational development of middle and high school students.
 - a. Officials whose associations have written by-laws and constitution will follow the standards set forth by their association.
 - b. Officials whose associations do not have written by-laws and constitutions will follow the standards set forth by their state officials association.
2. Officials shall strive to have proficient knowledge of the rules and mechanics of the game that are necessary to conduct the contest in an impartial and controlled manner.
3. Officials shall conduct themselves in a manner consistent with the standards of the profession.
4. Officials shall be punctual and professional in the fulfillment of all contractual obligations. Officials shall arrive on the site of assignment a minimum of 15 minutes prior to the start of the contest.

D. RESPONSIBILITIES OF OFFICIALS' ORGANIZATION

1. End of Season Report:
 - a. The President or designees of each Official Organization will be required to submit annual written report by the following dates:
 - Fall Sports - December 1st
 - Winter Sports - April 1st
 - Spring Sports - July 1st.
 - b. The report will include number of games assigned, issues regarding safety/rules/sportsmanship/decorum, number of membership meetings and rules interpretation with coaches/section including date/time. Reports are to be sent to the Section 7 Coordinator of Officials and Section VII Executive Director.
2. Confidential Information:
 - a. Two weeks prior to the first scheduled conference contest of the season each officials organization must forward a complete list of active officials (include their name, mailing address, email, phone number , and personal ID consisting of the first 3 letters of their last name and last 3 numbers of their social security number) to the Section VII Athletic Office.
 - b. This information will be forwarded to the Confidential Information contact person, established by each individual school district, and shared with their business office. The Section VII Athletic Office will forward the confidential information contact person for each district to the president of each officials organization by August 15 of each school year.
 - c. School districts will contact the individual official directly if additional information is requested by the district (including but not limited to Social Security numbers and banking information for electronic payment) it shall be the individual official's responsibility to provide said information.

3. Recruitment of Officials:
Each Official Organization will inform regional media and the Section VII athletic office of recruitment meetings for new officials. The Section VII Athletic Office will forward the announcements to the Athletic Directors to aid in the recruitment of officials.
4. By-Laws and Official Coordinating Federation:
 - a. Each Official Organization and their members will establish and regulate a constitution and by-laws within their organization.
 - b. Each Official Organization and their members must comply with the Officials Coordinating Federation (OCF) contract, including the 5 point system.
5. Non-League and Tournament Contests:
 - a) Officials will be provided for non-league contests and holiday tournaments.
 - b) Assignors will make assignments for these contests if schools contact assignors 14 days prior to the contest, unless extenuating circumstances exist.
 - c) Assignors will make assignments available to ADs seven days prior to the contest.
6. Reports:
 - a) Disqualifications: Within 48 hours the officials involved will file a report with the Conference Executive Secretary when an athlete or coach is removed from a contest due to unsportsmanlike behavior (See Appendix A).
 - b) Unacceptable Working Conditions: Within 48 hours of an unacceptable working condition incident (ex: fan abuse, confrontations, late start time, etc.) the official(s) will file a report with the Athletic Director of the school involved and the Section 7 Coordinator of Officials (See APPENDIX B).
7. Rule Clinics:
Upon request an Official Organization will assign an official to provide a clinic on rules at the annual coaches meeting.
8. Ratings:
 - a) Each Official Organization will develop their own instrument and method (i.e. use of officials/former officials, coaches/former coaches) to determine ratings of their membership and upon request will share their procedure with Section 7 Executive Director.
 - b) A district superintendent who wishes to examine the ratings of officials should contact the Section VII Executive Director to explore the matter.

E. RESPONSIBILITIES OF THE SCHOOLS

1. Site Administrators:
Prior to the start of all contests, the officials must be notified as to who the Site Administrator is for that particular contest(s). Whenever possible, the Site Administrator should not be a coach involved in that contest.
2. Payment of Officials:
 - a. Officials must be paid as soon as possible or within 45 calendar days from the date of the game. If payment is not made within this time frame the official must complete APPENDIX F and forward to appropriate individuals.
 - b. For security reasons personal information such as social security numbers, date of birth, phone numbers and addresses should not appear on the official vouchers.
3. Changing Facilities:
Schools will provide a separate dressing area to officials for their private use. When this is not feasible the host school must assure that the privacy of officials is maintained. Coaches, managers, players, and other team personal should not have access to this area.
4. Awards and Ceremonies:
Special ceremonies, awards, and recognition events performed prior to the start or during a contest shall not exceed 15 minutes in length.
5. Time Between Contests:
Unless mutually agreed by both coaches and officials, the time between contests/matches will be in accordance with the rules of the governing body of that particular sport.

F. ASSIGNORS

1. Each Official Organization will forward a list of persons interested in assigning for their organization with a letter of interest from each candidate to the Section Office.
2. The Section will then recommend a specific assignor for approval by the Officials Organization.
3. If the Officials Organization fails to approve the Section recommendation the outlined process in #1 and #2 will be repeated.
4. Payment of assignor will be equally shared by Section VII and each Official Organizations.
5. Assignors Fees:

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
B/G SWIM	250	290	340	370
GYMNASTICS	250	290	340	370
FOOTBALL	550	580	630	650
B/G SOCCER- S	840	880	920	1020
B/G SOCCER- N	960	1000	1080	1180
VOLLEYBALL	550	600	650	700
HOCKEY	300	350	400	450
B/G BASKETBALL-S	1000	1040	1080	1180
B/G BASKETBALL-N	1640	1680	1740	1840
WRESTLING	250	300	350	370
BB/SB- SOUTH	1080	1120	1160	1180
BB/SB- NORTH	1378	1478	1518	1538
B/G TRACK/FIELD*	400	500	560	580

*Total amount for both Indoor and Outdoor

ARBITER

1. The following Official Organizations will utilize the Arbiter System:

Mountain & Valley Soccer Officials' Association
Clinton County Certified Soccer Officials' Association, Inc.
IAABO 43, Inc.
NAGBOA, Inc.
IAABO 142
SAGBOA
NAVOB
Lyon Mt. Chapter Baseball
Northern Adirondack Chapter of Softball Officials, Inc.
Westport Chapter Baseball
Southern Adirondack Chapter of Softball, Inc.

Note: Other Official Organizations interested in utilizing the Arbiter System should contact the Section VII Executive Director.

2. A. Payment for arbiter will be provided with 75% paid by Section VII and 25% paid by the Official Organizations.

B. Officials Organizations utilizing Arbiter will be limited to the following modules:

- Assigning
- One Arbiter Sub-Assignor
- Arbiter Officials Evaluations(optional)
- Arbiter Cancellation for spring sports(optional)

C. The use of additional modules will be mutually agreed upon by both the Section and the Officials' negotiations teams.

3. The assignor of any Official Organization that begins using the Arbiter System will receive a one-time increase of \$100 for that season. This amount will be equally shared by Section VII and the Official Organization.
4. Upon request the Section is willing to pay for training for approved assignors using Arbiter.

G. ASSIGNMENT FOR SCRIMMAGES

1. Scrimmages at all levels must be conducted in accordance with the NYSPHSAA Handbook.
2. Schools must notify the assignor of a request to have officials assigned for scrimmages a minimum of seven (7) calendar days prior to the scheduled scrimmage.
3. The assignor and the officials' organization will make every effort to fill all assignments when requested by the school districts.
4. The assignor must notify the Athletic Director of the host school if the scrimmage cannot be covered by officials. Schools may request the reason officials are not assigned.
5. Scrimmages involving 2 schools, two officials will be paid. In scrimmages involving three or more schools, the number of paid officials will equal the number of schools participating. (IE – three schools involved, three officials paid).
6. The fee for any scrimmage is \$30 per paid official. The official tier structure shall not apply to scrimmages.

H. ASSIGNMENTS FOR REGULAR SEASON CONTESTS

1. Assignments will be done by the appointed assignor.
2. Assignments will be made for a minimum of 1/3 of the league season.
3. Assignments will be provided to the Athletic Directors no later than 14 days prior to the 1st scheduled conference contest.
4. Officials employed within a school district CANNOT officiate home or away VARSITY level contest in any sport for that school district. If such assignment is made, the official will contact the assignor.

Officials employed within a school district CAN officiate home or away Junior Varsity and Modified contests for that school district.

5. Officials who have a child or sibling participating within a school districts' gender and sport specific program cannot officiate a home or away Varsity or Junior Varsity level contest in that gender and sport specific program within that school district. If such assignment is made, the official will contact the assignor.

For Modified contest, Officials who have a child or sibling participating within a school districts' gender and sports specific program may be assigned that contest if other officials are not available for the contest and both schools athletic directors will be notified.

6. Assignors are to consider geographical and minimally affiliated officials when assigning Junior Varsity and Modified level contests.
7. For any Varsity Boys or Girls Soccer league contest after October 1st, three officials will be assigned based on availability of officials, but only two officials vouchers will be submitted to the host school. The third official will be compensated within the appropriate Soccer Officials organization.

For any Varsity Boys or Girls Basketball league contest after February 1st, three officials will be assigned based on availability of officials, but only two officials vouchers will be submitted to the host school. The third official will be compensated within the appropriate Basketball Officials organization.

All non-league varsity soccer and basketball contest will be assigned three officials with full payment to all three officials.

I. ASSIGNMENTS FOR SECTIONAL CONTESTS

1. The President, Assignor, or designee of each Official Organization must provide the Section Chairperson with a list of active officials in their particular sport 14 days prior to the first scheduled sectional contest.
2. The Sport Chairperson will forward this list to all varsity level coaches.

3. Coaches are to complete the Coaches Feedback Form – Appendix E and place all officials on the list in one of 4 categories:
 - Tier 1 This official is capable of handling any level of Sectional contests.
 - Tier 2 This official is capable of handling sectional contests on a limited basis.
 - Tier 3 This official needs more experience in order to handle limited sectional contest.
 - Tier 4 This official is not eligible to work sectional contests at our School District (i.e. coach or teacher in that specific school system, parent or sibling of a player in that school’s sport specific program).
4. The form must be signed by both Coach and Athletic Director, and returned to both the Sport Chairperson and the Assignor seven days prior to the first scheduled sectional contest.
5. Sectional assignments are to be determined by a committee involving section and official representatives. If consensus is not possible, the final decision will be left to assignor.
6. Sectional assignments will include the language stated in Item H # 4 & 5.

J. ASSIGNMENTS FOR REGIONAL AND NYSPHSAA CONTESTS

The selection of officials for intersectional, regional, semi-final and championship contests are the responsibility of the section’s sport committee, as outlined in the NYSPHSAA Handbook.

K. COORDINATOR OF OFFICIALS

1. The Coordinator of Officials will be the first line of communication for all matters regarding officiating of all contests within the section.
2. The job description of the Coordinator of Officials will be available to the Presidents of an Official Organization upon request to the Section VII Executive Director.
3. The chain of command for the Official Organizations is:
 - a. Coordinator of Officials
 - b. Section VII Executive Director
 - c. Section VII Athletic Council
 - d. Section VII Executive Committee
 - e. NYSPHSAA

L. UNPROFESSIONAL OFFICIAL CONDUCT

1. Reporting:
 - a) Within seven (7) calendar days of an incident, the District Superintendent or designee, must complete Appendix C and forward to the Section VII Executive Director.
 - b) The Section VII Executive Director will forward the report to the President of the Official Organization.
 - c) The Section VII Executive Director and the Coordinator of Officials will arrange a meeting, on the first available date, of the parties involved for resolution.
 - d) If the issue is not resolved it will be forwarded to an Appeal Committee consisting of:
 1. Three (3) Section VII Representatives that will be selected by the Section VII Executive Director.

2. Three (3) officials from other Official Organizations that are not directly involved in the incident. The official representatives will be selected by the President of the involved Official Organization.
- e) The decision on the Appeal Committee will be final.

M. FINGERPRINTING

1. Officials are required to complete the SED Fingerprinting Clearance Process and be registered on the TEACH system.
Non-fingerprinted official reported by a member school will not be assigned any contests until documentation of SED fingerprinting clearance is received.
2. Officials reported by member schools of receiving subsequent arrest reports will not be assigned any contests until the issue has been resolved by Office of School Personnel Review and Accountability (OSPRA).
3. Documentation of clearance for fingerprinting or a subsequent arrest report must be reported by the official to the Section VII Athletic Office for the official to be reinstated for assignments.
4. The Section VII Athletic Office will notify the president of the officials organization and the in-season assignors of officials that have been reported by member schools of not receiving SED fingerprinting clearance and/or received a subsequent arrest report.
5. Should a non-fingerprinted/subsequent arrest official work a contest, said fee may be withheld.

SECTION VII 2016-2020 OFFICIALS' FEE SCHEDULE

The fee schedule listed will be in effect for the 2016-17 through 2019-2020 school years.

Each official will receive reimbursement based on the Section VII Officials Tier Chart from their HOME DISTRICT of RESIDENCY to the SITE DISTRICT.

Official's covering multiple contests in the same district on the same day will receive Tier 1 fee for the lower level contest.

2016-17	TIER 1	TIER 2	TIER 3	TIER 4
	<u>(0-20 miles)</u>	<u>(21-60 miles)</u>	<u>(61-99 miles)</u>	<u>(100+ miles)</u>
Varsity	94	100	106	111
JV	76	82	88	94
Modified	69	75	80	85

2017-18	TIER 1	TIER 2	TIER 3	TIER 4
	<u>(0-20 miles)</u>	<u>(21-60 miles)</u>	<u>(61-99 miles)</u>	<u>(100+ miles)</u>
Varsity	95	101	107	113
JV	77	83	89	96
Modified	71	77	82	87

2018-19	TIER 1	TIER 2	TIER 3	TIER 4
	<u>(0-20 miles)</u>	<u>(21-60 miles)</u>	<u>(61-99 miles)</u>	<u>(100+ miles)</u>
Varsity	96	102	108	114
JV	78	84	90	97
Modified	72	78	83	88

2019-20	TIER 1	TIER 2	TIER 3	TIER 4
	<u>(0-20 miles)</u>	<u>(21-60 miles)</u>	<u>(61-99 miles)</u>	<u>(100+ miles)</u>
Varsity	97	103	109	116
JV	79	85	91	99
Modified	74	80	85	90

The following exceptions will be in effect for the duration of this contract:

- a) For Varsity contest in the sports of Football and Basketball if an official is utilized as a timer for electric clock, the official will receive the Tier 1 Modified Fee.

- b) In the sport of Football schools may request assignment and provide payment for a 5th official to varsity level league contests.

- c) Volleyball Linespersons will be used for sectional semi and final contests and each linesperson will receive the amount stated in the Officials Coordinating Federation (OCF) Contract.

- d) Dual Gymnastics and Swim meets will be a combined varsity/modified meet and officials will receive the varsity level fee.
- e) Gymnastics officials located outside Section VII boundaries will receive the Tier 1 Varsity fee plus full mileage at \$.45 per mile and reimbursement for one round trip ferry fee for one official per contest (applies to Vermont Officials only)
- f) For Indoor Track/Field when the number of school districts involved in a league meet exceeds 5 the payment of officials will be the same as the sectional fee listed in the contract.
- g) 1. Any Triangular Meet/Contest in Individual Sport Programs involving 3 or more school districts, the official will receive their normal Tier Fee listed in the current contract if one or more schools have a TEAM OF ONE participating in the meet or contest
2. Any Triangular Meet/Contest in Individual sport Programs involving 3 or more school districts having more than a team of one, the officials will receive their normal TIER FEE plus 60% of the TIER 1 FEE for that year (ie: additional \$47 for 16-17, and \$47.50 for 17-18).
- h) In the sport of wrestling during the regular season dual meets, for Modified, JV and Exhibition, if the number of bouts exceeds 8, one official will be assigned. The following will be the fee structure:
- All modified bouts = modified fee
 - All JV bouts = JV fee
 - Combination of Mod/JV = JV fee
 - 8 bouts or fewer = \$5.00 per bout
- i) Official payment for sectional contests in the sports of Volleyball, Football, Ice Hockey, Baseball and Softball will be paid according to the fee chart listed above plus an additional \$5.00 for sectional semi-final contests and \$10.00 for sectional final contests.

SECTION VII 2016-2020 SECTIONAL FEES

	TIER 1 (0-20 miles)	TIER 2 (21-60 miles)	TIER 3 (61-99 miles)	TIER 4 (100+ miles)
<u>Boys & Girls Swim Sectionals (4 Officials)</u>				
2016-17	103	109	115	120
2017-18	104	110	116	122
2018-19	105	111	117	123
2019-20	106	112	118	125

<u>Indoor Track/Field Qualifiers (5 Officials)</u>				
2016-17	103	109	115	120
2017-18	104	110	116	122
2018-19	105	111	117	123
2019-20	106	112	118	125

<u>Indoor Track/Field Sectionals (5 Officials)</u>				
2016-17	116	122	128	133
2017-18	117	123	129	135
2018-19	118	124	130	136
2019-20	119	125	131	138

<u>Outdoor Track/Field Qualifiers (7 Officials)</u>				
2016-17	103	109	115	120
2017-18	104	110	116	122
2018-19	105	111	117	123
2019-20	106	112	118	125

Note – One of the seven officials will be assigned to the pentathlon will receive their appropriate tier fee listed above plus and additional \$75.00.

	TIER 1 (0-20 miles)	TIER 2 (21-60 miles)	TIER 3 (61-99 miles)	TIER 4 (100+ miles)
<u>Outdoor Track/Field Sectionals (9 Officials)</u>				
2016-17	126	132	138	143
2017-18	127	133	139	145
2018-19	128	134	140	146
2019-20	129	135	141	148

<u>Wrestling Sectionals (4 Officials)</u>				
2016-17	212	218	224	229
2017-18	213	219	225	231
2018-19	214	220	226	232
2019-20	215	221	227	234

TIER 1	TIER 2	TIER 3	TIER 4
(0-20 miles)	(21-60 miles)	(61-99 miles)	(100+ miles)

Competitive Cheer(3 Judges, 1 Safety Judge)

2016-17	212	218	224	229
2017-18	213	219	225	231
2018-19	214	220	226	232
2019-20	215	221	227	234

Cross Country Sectionals (4 Officials)

2016-17	94	100	106	111
2017-18	95	101	107	113
2018-19	96	102	108	114
2019-20	97	103	109	116

Soccer Sectionals (1 Referee, 2 Asst. Referee)

Referee

2016-17	112.80	118.80	124.80	130.80
2017-18	114.00	120.00	126.00	132.00
2018-19	115.20	121.20	127.20	133.20
2019-20	116.40	122.40	128.40	134.40

Assist. Referee

2016-17	84.60	90.60	96.60	102.60
2017-18	85.50	91.50	97.50	103.50
2018-19	86.40	92.40	98.40	104.40
2019-20	87.30	93.30	99.30	105.30

Gymnastics Sectionals (3 or 4 Officials)

2016-17	\$119*
2017-18	\$120*
2018-19	\$121*
2019-20	\$122*

*+ full mileage @ .45 per mile + reimbursement for one round trip ferry fee for one official per contest (applies to Vermont Officials only)

SECTION VII 2016-2020 TOURNAMENT AND INVITATIONAL FEES

	TIER 1 (0-20 miles)	TIER 2 (21-60 miles)	TIER 3 (61-99 miles)	TIER 4 (100+ miles)
<u>Boys and Girls Swim Invitational/Pentathlon</u>				
2016-17	103	109	115	120
2017-18	104	110	116	122
2018-19	105	111	117	123
2019-20	106	112	118	125

Volleyball Tournaments

	3-5 Teams <u>2 courts</u>	6-9 Teams <u>2 courts</u>	6-9 Teams <u>3 courts</u>	6-9 Teams <u>4 courts</u>
2016-17	475	540	760	840
2017-18	480	550	770	850
2018-19	485	560	780	860
2019-20	490	570	790	125

	10-12 Teams <u>2 Courts</u>	10-12 Teams <u>3 Courts</u>	10-12 Teams <u>4 Courts</u>
2016-20	775	825	875

Note: Number of officials is one more than number of courts used.
 The fee is evenly split among the officials, No additional tier fee.
 Only UP officials are used. All levels (ie. JV or Varsity) will receive the same fee.

Competitive Cheer(3 Judges, 1 Safety Judge)

<u>1 Day Varsity Tournament</u>			
<u>7 or Less Teams</u>		<u>8 or More Teams</u>	
2016-17	220	2016-17	245
2017-18	224	2017-18	250
2018-19	228	2018-19	255
2019-20	233	2019-20	260

Wrestling Tournaments

1 Day Modified Tournament

2016-17	120
2017-18	122
2018-19	124
2019-20	126

1 Day Varsity Tournament

7 or Less Teams

2016-17	220
2017-18	224
2018-19	228
2019-20	233

8 or More teams or One Day Round Robin

2016-17	245
2017-18	250
2018-19	255
2019-20	260

2 Day Varsity Tournament

2016-17	326
2017-18	333
2018-19	340
2019-20	347

Dual Meet Tournament Fee – per dual

2016-17	80
2017-18	82
2018-19	83
2019-20	85

JV or Combination JV/Modified Tournament

2016-17	136
2017-18	139
2018-19	142
2019-20	145

Note: Each official will receive the designated fee
The number of officials is one more than the number of mats used

SECTION VII DISQUALIFICATION REPORT
To Be Used By Schools and Officials

SCHOOL _____

Director of Athletics _____

School Telephone _____ **Date:** _____

Please Print or Type

SUMMARY OF INCIDENT:

Sport: _____ **Date of Contest:** _____

Type of Contest:	(Check all that apply)	For Soccer Only:	For Volleyball Only:
_____ Male	_____ Varsity	_____ Red Card	_____ Red Card
_____ Female	_____ J. V.	_____ Yellow Card	_____ Yellow Card
_____ Sectional /Tournament Contest	_____ Modified	_____ Fighting	_____ Yellow & Red
			_____ Game OR Match

Opponent: _____ **Site:** _____

Opposing Coach: _____ **Phone:** _____

Player (s) Disqualified _____

Coach (s) Disqualified _____

Contest Officials _____

& Phone # _____

Brief Description _____

SIGNATURE: _____

TITLE: _____

Schools must complete this form for any disqualifications or yellow cards and send to Conference Executive Secretary. At the end of each season all disqualification reports will be forwarded to Section VII Executive Director who will report annually to NYSPHSAA. The AD of the person disqualified must contact the AD of their next opponent via phone before their contest.

Officials must complete this form for any disqualifications and forward to the Conference Executive Secretary

APPENDIX B

**COMPLAINT AND/OR UNACCEPTABLE
WORKING CONDITIONS REPORT
To Be Used By Officials**

_____	_____	_____
School	Athletic Director	Coach
_____	_____	_____
Location of Event	Date of Event	Sport/Gender/Level
_____	_____	_____
Home Team	Visiting Team	Score if Applicable

Circle All That Apply:

1. UNSPORTSMANLIKE / HOSTILE ENVIRONMENT / FAN ABUSE
2. UNACCEPTABLE FIELD OR FACILITY CONDITIONS
3. LACK OF CHANGING FACILITY
4. OTHER _____

Member schools and the Section VII Athletic Office bear the responsibility to provide a positive working environment for officials to conduct the interscholastic contest in a safe and secure manner. Officials bear the responsibility to report unacceptable working conditions to the persons listed below so the issue can be mutually resolved by the parties

COMMENTS:

_____	_____	_____
Official's Name (Print)	Signature of Official	Date
_____	_____	_____
Organization President Name (Print)	Signature of President	Date

Completed form forwarded to the Athletic Administrator of the school(s) involved, President of the Official Association and the Section VII Athletic Office

**SECTION 7 OFFICIATING CONCERN
To Be Used By School Officials**

School

Athletic Director

Coach

Location of Event

Date of Event

Sport/Gender/Level

Home Team

Visiting Team

Score if Applicable

Official (s):

Name

Name

Circle All That Apply:

- 1. NO SHOW / LATENESS / APPEARANCE
- 2. CONFRONTATIONAL / INAPPROPRIATE LANGUAGE
- 3. CONDUCT THAT THREATENS HEALTH, SAFETY AND/OR SECURITY OF THE CONTEST
- 4. BEHAVIOR DEEMED UNETHICAL BY THE REPORTING SCHOOL
- 5. OTHER _____

DESCRIPTION OF THE INCIDENT:

Name of Person Completing Form (Print)

Signature of Person

Date

Report to be completed and sent to the Section VII Executive Director.

Section VII Officials Voucher

Name: _____ Mailing Address: _____
 Date: _____
 Personal ID Number: _____
 School District Residency: _____

Sport: _____
 Gender: BOYS or GIRLS
 Schools involved in contest: _____ VS _____
 Site of Contest: _____

Varsity	Fee	\$ _____
Junior Varsity	Fee	\$ _____
Modified	Fee	\$ _____
Additional Sectional Fee	Fee	\$ _____
	Total	\$ _____

I have completed & received fingerprinting clearance from NYSED and am eligible to officiate this contest.

 Signature of Official Date

 Athletic Director/Site Supervisor Date

 Treasurer Date

COACHES FEEDBACK FORM
(To be completed by Varsity Coaches for consideration of Post Season Assignments)
There is NO guarantee of receiving officials in Tier 1

_____	_____	_____
School	Athletic Director	Coach

_____	_____
Gender	Sport

Directions: From the list of officials provided place all officials in one of 4 categories. There is no minimum or maximum number of officials for any category.

Tier 1: These officials are capable of handling any level sectional contests:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Tier 2: These officials are capable of handling sectional contests on a limited basis:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Tier 3: These officials need more experience in order to handle limited sectional contest

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Tier 4: These officials are not eligible to work sectional contests at our School District (i.e. coach or teacher in that specific school system, parent or sibling of a player in that school's sport specific program)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

This form must be signed by both Coach and Athletic Director then returned to the Section VII Chairperson and the assignor seven (7) days prior to the first scheduled section contest. Sectional assignments will be determined by a committee involving section and official representatives.

_____	_____	_____	_____
Coach	Date	Athletic Director	Date

**OFFICIALS LATE PAYMENT NOTICE
To Be Used By Officials**

_____ Name of Official (print)	_____ Mailing Address	_____ Date of Event
_____ School District	_____ Location of Event	_____ Athletic Director
_____ Sport/Gender/Level	_____ Home Team	_____ Visiting Team

Official must be paid as soon as possible or within 45 calendar days from the date of the game. If payment is not made within this time frame the official must complete this form and forward it to appropriate individuals listed below. If payment is not made within 75 days from the date of contest the offending school will pay an additional \$10.00 for every additional 15 days late. If the official fails to file this Appendix no late fee will be paid.

_____ Signature of Official	_____ Date
--------------------------------	---------------

Report to be completed and sent to the Athletic Director of School involved, the Section VII Athletic Office and the President of the specific official's organization.

OFFICIALS CONTRACT

JULY 1, 2016 - JUNE 30, 2020

Representing Section VII:

Representing Official Organizations:

Karen Lopez

Date

Randy Lozier

Date

John McDonald

Date

Peter McMillan

Date

Greg Myers

Date

Jim Varin

Date